

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248

Minutes of Meeting of Board of Directors April 8, 2020

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 248 (“District”) met by telephone conference call on April 8, 2020, in accordance with the duly posted notice of said meeting and with the March 16, 2020 Order of Governor Abbott., with a quorum of Directors present, as follows:

A. Richard Wilson, President
Marie Godard, Vice President
E. Paul Daigle, Jr., Treasurer
Richard Ford, Director

and the following absent:

Long Nguyen, Secretary.

Also present were Mr. Jerry Homan, Mr. Brian Breeding, Mr. Loren Morales, Ms. Pat Hall, Mr. Bob Ideus, Mr. Patrick Newton, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board opened the floor for public comment. No public comment was presented.
2. The Board unanimously approved the minutes of the meeting held on March 11, 2020.
3. The Board unanimously elected Director Daigle as Treasurer and Director Godard as Vice President.
4. With respect to development matters, the Molto Properties request for reimbursement has been submitted to the TCEQ. The annexation of the Weiser Business Park tract has been approved by the City of Houston. The Board noted that it would take the final action to annex the tract at the May meeting.
5. Mr. Ideus presented the bookkeeper’s report. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper’s report and the checks listed thereon.
6. The Board unanimously approved a Resolution Authorizing the Treasurer to Sign Checks Approved at a Telephone Board Meeting.
7. Ms. Hall presented the tax assessor-collector’s report indicating that 2019 taxes are 95.% collected. The delinquent statements have been mailed to District customers.

The Board unanimously approved the tax assessor-collector's report and checks drawn on the tax fund.

8. Mr. Homan presented the operator's report indicating that were 31 million gallons water purchased and water accountability was 99%. There were 713 bills mailed to District customers, and ten bacteriological samples taken. There is one new commercial strip center in operation of White Oak Springs Subdivision. Mr. Homan reported that his office remains opened and the area operators are undertaking a mutual aid response approach to assist during the Coronavirus outbreak. The Board then unanimously approved suspending water terminations for delinquent accounts and discussed alternatives for waiving late fees in the future.

9. Mr. Newton presented the engineer's report and noted that bids are due this week for the detention pond construction for the Weiser Business Park. The Board unanimously approved awarding the contract to the low bidder upon receipt of the engineer's recommendation. The trail construction is nearing completion. Mr. Newton stated that he has received plans for the new office building at the Cypress Medical Center. The Board unanimously approved authorizing the engineer to begin work on the engineering report for the bond election and the defined area plan which will be paid for by the developer.

10. The Board unanimously approved a Resolution Authorizing Bids for Construction Contracts to be Received Electronically.

11. The Board authorized Director Godard, the engineer, and the operator to devise a sign for installation at the walking trails regarding the rules and regulations for use of the trail.

There being no further business to come before the Board, the meeting was adjourned.

Secretary