

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

May 13, 2020

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, May 13, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Ben A. Solis, President  
Darrell A. Barroso, Vice President  
Lary J. Cangelose, Secretary  
Mike Kelley, Assistant Secretary  
Jon Morgan, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board then considered the minutes for the meeting held on April 22, 2020. One change to the minutes was suggested, and upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as amended.
3. The President of the Board executed the Certificates of Election indicating that Directors Cangelose, Morgan, and Solis were each elected without opposition to serve an additional four-year term on the Board pursuant to the cancellation of the May 2, 2020 election. The newly-elected directors (i) presented their Statement of Appointed/Elected Officer and Letter of Qualification and (ii) completed the conflicts disclosure questionnaire. The Board accepted their Oaths of Office, and Directors Cangelose, Morgan, and Solis then began their new terms. The Board also considered the annual rotation of officers. Upon motion made by Director Cangelose, seconded by Director Morgan, the Board elected the officers to begin serving in the following positions effective immediately:

Darrell A. Barroso, President  
Lary J. Cangelose, Vice President  
Mike Kelley, Secretary  
Jon Morgan, Assistant Secretary  
Ben A. Solis, Treasurer

4. Mr. Rosenbaum then presented the engineer's report, a copy of which is attached hereto. He presented and recommended approval of Pay Application No. 2 in the amount of \$85,986.00 to Pardalis Industrial Enterprises, Inc. for their work in connection with recoating water plant no. 3. Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the pay application as presented.

The engineer discussed the status of the District's coordination with the North Harris County Regional Water Authority (the "Authority") with regard to the connection of the Authority's surface water lines to all of the District's ground storage tanks and other facilities. Mr. Rosenbaum stated that the coordination is going well. The Board then discussed the status of the District's receiving surface water from the Authority, which is estimated to be between 2023 and 2025. The Board also discussed future efforts to be undertaken by the District to educate its customers regarding the effects of switching from well water to surface water.

After discussion, upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the engineer's report as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Morgan, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee confirmed that she registered all of the directors for the Association of Water Board Directors' ("AWBD") spring breakfast, which has been rescheduled for this summer.

Ms. Magee also presented the February SPA check from the City of Houston in the amount of \$73,799.78.

Mr. Homan and the Board also discussed the District's billing collections rate. Mr. Homan stated that the collection rate has been high, and the District is in a good position.

Mr. Homan then read an email from a member of the AWBD Communications Committee inquiring about the District's willingness to participate in a promotional video related to municipal utility districts' work with local law enforcement agencies. After discussion, the Board agreed that it would like to participate in the video.

Mr. Homan and Ms. Seipel provided an update on the status of negotiations with Harris County Municipal Utility District No. 248 with respect to their wastewater treatment agreement. Mr. Homan and Ms. Seipel described some of the details of the agreement and stated that they were hopeful that it would be on the agenda for approval in a few weeks.

Mr. Homan provided an update on the status of AWBD's summer conference.

Mr. Homan and Ms. Seipel then reviewed with the Board a draft of a letter to Harris County (the "County"), which was written in response to correspondence received from the County on April 17, 2020. The letter relates to the County's request from the District for approximately \$9,100,000.00 in funding for the construction of drainage improvement projects in the Barwood and Tower Oaks Meadows neighborhoods. After review of the letter, upon motion made by Director Solis, seconded by Director Morgan, and unanimously carried, the Board authorized the attorney its distribution to both the County and members of AWBD.

Upon motion made by Director Solis, seconded by Director Morgan, and unanimously carried, the Board approved the management report as presented.

7. The Board discussed the North Harris County Regional Water Authority (the "Authority"). Several directors participated in the last meeting of the Authority, at which they discussed the status of their projects and the audit.

8. With regard to the Water Users Coalition, Mr. Homan stated there was nothing new to report.

9. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248