

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248

Minutes of Meeting of Board of Directors
March 11, 2020

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 248 (“District”) was held at 2727 Allen Parkway, Suite 1100, Houston, Texas 77019 on March 11, 2020 with a quorum of Directors present, as follows:

A. Richard Wilson, President
Long Nguyen, Secretary
E. Paul Daigle, Jr., Director
Marie Godard, Director

and the following absent:

Richard Ford, Director.

Also present were Mr. Jerry Homan, Mr. Brian Breeding, Mr. Bob Ideus, Mr. J.W. Fields, Mr. Dan Muniza, Mr. Patrick Newton, Ms. Pat Hall, Ms. Jennifer Hanna, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board opened the floor for public comment. No public comment was presented.
2. The Board unanimously approved the minutes of the meeting held on February 12, 2020.
3. Mr. Muniza and Mr. Fields presented the developers report including the plans for the Weiser Business Park development. The occupancy of the facility is expected in 2021, and the construction of utilities will begin soon. The Board discussed the plan for completing the designated area financing of the road facilities which the Board unanimously approved.
4. Mr. Ideus presented the bookkeeper’s report. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper’s report and the checks listed thereon. The Board requested the bookkeeper include the actual expenditures for one year prior to the month presented at the Board meeting for comparison purposes.
5. The Board unanimously approved the budget for March 31, 2021.
6. The Board approved engaging BKD, LLP to conduct the District’s audit for the fiscal year ending March 31, 2020.
7. Ms. Hall presented the tax assessor-collector’s report indicating that 2019

taxes are 95.2% collected. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and checks drawn on the tax fund.

8. Mr. Breeding presented the operator's report indicating that water accountability was 99%. There were 713 bills mailed and ten bacteriological samples taken. The operators have completed the water use survey and water audit and have provided the information to the state. The Board unanimously approved writing off and sending certain accounts to collection with the exception of one account noted by Ms. Godard, who noted that the resident may still be present in the District. The operator will investigate the status of the account.

9. Mr. Newton presented the engineer's report and requested authorization to advertise all of the utilities and roads for the Weiser Business Park at the appropriate time. The Board unanimously approved the advertisements. The Board reviewed and unanimously approved Pay Estimate No. 3 for the trails project. The sanitary sewer manhole rehabilitation is under design. Mr. Newton then noted that plans have been received for an additional medical office building at the North Cypress Medical Center.

10. The Board noted that all candidates for director at the May, 2020 directors election are unopposed and unanimously voted to cancel the election in accordance with Texas law.

There being no further business to come before the Board, the meeting was adjourned.

Secretary