

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

January 15, 2020

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, January 15, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Ben A. Solis, President
Darrell A. Barroso, Vice President
Lary J. Cangelose, Secretary
Mike Kelley, Assistant Secretary
Charles W. Merritt, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District. Also present was Mr. Jon Morgan, Mr. Travis Ling, Mr. Joseph Chavez, Ms. Rosie Solis, Mr. Johnny Collins, Mr. Samuel Meza, and Ms. Norma Hernandez.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee stated that today was disconnection day. There were 111 disconnections in the District and 9 disconnections in Harris County Municipal Utility District No. 248.

2. The Board then reviewed a letter of resignation from Director Charles W. Merritt. After consideration, the Board accepted his resignation. Mr. Homan and Director Solis presented Director Merritt with a crystal plaque and said several kind words regarding Director Merritt’s nearly fifteen years of service on the Board. Director Merritt offered some words of advice to the Board and thanked everyone for the recognition of service.

3. The Board then considered the adoption of an Order Appointing Director to fill the vacancy created upon the resignation of Charles W. Merritt. Upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board moved to appoint Jon Morgan to fill the vacancy on the Board.

4. The Board then considered the minutes for the meeting held on January 8, 2020. A few changes were suggested, and upon motion made by Director Barroso, seconded by Director Kelley, and unanimously carried, the Board approved the minutes as amended.

5. Mr. Rosenbaum then presented the engineer's report, a copy of which is attached hereto. He first noted that he received plans from the North Harris County Regional Water Authority (the "Authority") showing where their surface water line will eventually tie into District facilities. Mr. Homan noted that the line is not shown as tying into water plant no. 3 and that the District needs to point this out to the Authority. Mr. Rosenbaum agreed.

With regard to drainage improvement projects that the District may undertake, Mr. Rosenbaum stated that he has a meeting with a lady from his office who specializes in the application process for receiving outside funding. If she tells the engineer that outside funding may be available to the District for drainage projects, Mr. Rosenbaum will bring a proposal to the Board for that work for their consideration.

After further review, upon motion made by Director Cangelose, seconded by Director Kelley, and unanimously carried, the Board approved the engineer's report as presented.

6. The Board considered payment of the general fund bills. After review, upon motion made by Director Kelley, seconded by Director Barroso, and unanimously carried, the Board approved payment of the general fund bills as presented.

7. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee presented the District's October SPA check from the City of Houston in the amount of \$85,525.48.

Ms. Magee also confirmed the Board's reservations for the upcoming conference of the Association of Water Board Directors.

Mr. Homan reviewed a draft of the District newsletter to be sent out in February. The Board discussed the content of the letter and, after discussion, approved the letter in the form presented.

Mr. Homan then provided an update on the repair of concrete at Foxburo Drive and N. Eldridge Parkway, which is required as a result of a repair to a District water main. Mr. Homan stated that such work had to be rescheduled due to weather but will hopefully be completed by the end of the month.

Lastly, Ms. Seipel presented a draft of the letter to Harris County regarding their request for a financial contribution from the District to fund drainage improvement projects in the Tower Oaks Meadows and Barwood neighborhoods. After review, upon motion by Director Kelley, seconded by Director Barroso, the Board authorized the attorney to send out the letter as presented.

Upon motion made by Director Kelley, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

8. The Board lastly considered items for the next Board meeting, including the order calling election and adoption of the 2020 tax exemptions.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Order Calling Election
2. 2020 Exemptions

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248