

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

December 4, 2019

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, December 4, 2019 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Ben A. Solis, President
Darrell A. Barroso, Vice President
Lary J. Cangelose, Secretary
Mike Kelley, Assistant Secretary
Charles W. Merritt, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; and Ms. Jennifer B. Seipel, attorney for the District. Also present was Mr. John Morgan.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board then considered the minutes for the meeting held on November 20, 2019. Upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Breeding then presented the engineer’s report, a copy of which is attached hereto. He reported that the preconstruction meeting for the project to recoat water plant no. 3 was held, and work should begin in the next few weeks.

Mr. Breeding and Mr. Homan also provided an update on the status of the concrete repairs needed as a result of the water main break at N. Eldridge Parkway and Foxburo Drive. District representatives are scheduled to meet with and oversee the visual inspection being performed by Harris County on December 5, 2019. Mr. Homan stated that he will report back following that meeting with a proposed course of action.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Breeding reported that a recently-hired District employee has resigned, and the search for his replacement will continue in 2020.

Mr. Homan also reported that he and Director Barroso are scheduled to meet with John Blount, engineer for Harris County, regarding their request for funds from the District to perform certain drainage projects. This meeting is scheduled for December 10, 2019.

Upon motion made by Director Barroso, seconded by Director Merritt, and unanimously carried, the Board approved the management report as presented.

6. The Board discussed the North Harris County Regional Water Authority (the "Authority"). Several directors attended the last meeting of the Authority, at which they announced a \$.40 rate increase effective April 1, 2020.

7. With regard to the Water Users Coalition, Mr. Homan stated that their next meeting is scheduled for January 2020.

8. At 7:07 p.m., the Board entered executive session to discuss personnel matters. At 9:00 p.m., the Board exited executive session and reconvened its regular meeting.

9. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248