

## **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248**

### **Minutes of Meeting of Board of Directors September 11, 2019**

The meeting of the Board of Directors ("Board") of Harris County Municipal Utility District No. 248 ("District") was held at 2727 Allen Parkway, Suite 1100, Houston, Texas 77019 on September 11, 2019 with a quorum of Directors present, as follows:

A. Richard Wilson, President  
Long Nguyen, Secretary  
E. Paul Daigle, Jr., Director  
Marie Godard

and the following absent:

Richard Ford, Director.

Also present were Ms. Pat Hall, Mr. Loren Morales, Mr. Jerry Homan, Mr. Brian Breeding, Mr. Bob Ideus, Mr. Johnny Williams, Ms. Michele Vinogradov, Mr. Patrick Newton, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. With respect to public comment, the Board reviewed Mr. Smith's presentation of the language for a plaque commemorating Mr. Yancey's 35 years of service to the Board.

2. The Board reviewed the minutes of the meeting held on August 14, 2019. Upon motion duly made, seconded, and unanimously carried, the Board approved the minutes as presented.

3. Ms. Vinogradov presented the audit report for the fiscal year ending March 31, 2019. The report includes an unqualified audit opinion. Upon motion duly made, seconded and unanimously carried, the Board approved the audit and authorized its distribution to the appropriate parties.

4. The Board reviewed and unanimously approved its investment policy and noted that no changes are necessary.

5. Mr. Ideus presented the bookkeeper's report. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report and the checks listed thereon.

6. Ms. Hall presented the tax assessor-collector's report indicating that 2018 taxes were 99.4% collected. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund.

7. Mr. Morales presented the tax rate recommendation for the year 2019. Based on the District's debt service requirements and operating needs, Mr. Morales recommended a total tax rate of \$0.46 per \$100 valuation. Upon motion duly made, seconded and unanimously carried, the Board approved the proposed rate and authorized the tax assessor-collector to publish a notice of hearing incorporating the proposed rate.

8. The Board unanimously approved an amendment to the tax assessor-collector's contract to increase the fees payable to the tax office.

9. Mr. Breeding presented the operator's report indicating that water accountability was 94% for the month and there were 736 bills prepared. There were 17.9 gallons of water purchased during the prior month. One new warehouse and strip center have been constructed in the District. The operator was able to resolve a conflict with TxDOT facilities and a District water line in the field which resulted in cost savings to the District. With respect to this project, TxDOT will be removing an overpass around the 290 Commons area which will likely have an adverse impact businesses in that area. The lift pump on the Huffmeister lift station has been replaced. Mr. Johnny Williams updated the Board with respect to operations of the detention ponds. Mr. Williams stated that the trash rack for the Duke facility eventually connects to the Harris County MUD No. 222 amenity lake through an HCFCD channel. The representatives from MUD 222 have stated that an excessive amount of grass clippings are being deposited into the amenity lake, and they believe the problem is caused by the District. The Board noted that it does not believe that this is the District's responsibility and for MUD 222 to contact Harris County Flood Control District regarding this matter.

10. Mr. Newton presented an update on the installation of trails in the District. Plans have been submitted to Harris County and surveying for the project is underway. Easements are required across homeowners association property in both subdivisions. Bids will be taken for construction of the project in the coming months. An encroachment from the pipeline company is also required which the Board unanimously approved and authorized the Board President to execute. The Molto Property project is substantially complete, and the annexation of the Weiser Airport tract has been submitted to the City of Houston for review and approval.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary