

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

October 16, 2019

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, October 16, 2019 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Ben A. Solis, President  
Darrell A. Barroso, Vice President  
Lary J. Cangelose, Secretary  
Mike Kelley, Assistant Secretary  
Charles W. Merritt, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Andrew Wilkinson, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District. Also present was Joseph Chavez.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer input and inquiries, Ms. Magee reported that today was water disconnection day. There were 97 disconnections in the District and 14 disconnections in Harris County Municipal Utility District No. 248.

2. The Board considered the minutes for the meeting held on October 9, 2019. Director Kelley suggested one change to the minutes, and upon motion made by Director Barroso, seconded by Director Merritt, and unanimously carried, the Board approved the minutes as amended.

3. Mr. Wilkinson then presented the engineer’s report, a copy of which is attached hereto. He reported that the District’s engineers are scheduled to meet with the assistant director of the City of Houston’s public works department to discuss approval of the location of the easements needed for District facilities affected by the expansion of N. Eldridge Parkway at F.M. 1960. That meeting is set to take place on October 23, 2019.

The engineer then requested authorization to advertise for bids for the Water Plant No. 3 & aerial water line crossings recoating project. Upon motion made by Director Merritt, seconded by Director Kelley, and unanimously carried, the Board approved the advertisement as requested.

Lastly, Mr. Wilkinson noted that Mr. Rosenbaum has drafted letters to the Harris County Engineering Department requesting additional information about the proposed drainage projects in the Barwood and Tower Oaks Meadows neighborhoods.

After further review, upon motion made by Director Merritt, seconded by Director Barroso, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Kelley, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Breeding reported that he and Mr. Homan have begun interviewing candidates for the laborer positions to be filled.

Mr. Homan reported that he is scheduled to attend several meetings on behalf of the Local Government Committee of the Association of Water Board Directors with respect to relations with the Texas Commission on Environmental Quality. Mr. Homan confirmed that he will provide the Board with an update on the results of those meetings.

Upon motion made by Director Merritt, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

6. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
  - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248