

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

August 14, 2019

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, August 14, 2019 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Ben A. Solis, President
Darrell A. Barroso, Vice President
Lary J. Cangelose, Secretary
Mike Kelley, Assistant Secretary
Charles W. Merritt, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District. Also present was Mr. Charles Kennedy.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer input and inquiries, Mr. Kennedy addressed the Board regarding the automated meter that recently was installed at his residence. Mr. Kennedy stated that he did not believe the house lines were flushed properly and, as a result, his child fell ill from drinking the water. Mr. Homan and Mr. Breeding then detailed the sequence of events that occurred when Mr. Kennedy called the office about this matter. Mr. Homan and Mr. Breeding stated that they believed proper protocol was followed, but they have used this matter as an opportunity to discuss with District employees the importance of using precaution and following procedure. Mr. Kennedy thanked the Board for their time and left the meeting.

2. The Board considered the minutes for the meeting held on July 24, 2019. One change to the minutes was suggested, and upon motion made by Director Barroso, seconded by Director Merritt, and unanimously carried, the Board approved the minutes as amended.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. The engineer presented and recommended approval of Pay Application No. 3 in the amount of \$18,134.20 to All Points Inspection Services, Inc. for their work in connection with televising the sanitary sewer lines in connection with phase 6 of the District’s sanitary sewer rehabilitation project. Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the pay application as presented.

After further review, upon motion made by Director Barroso, seconded by Director Merritt, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. The Board considered the utility commitment for Northwest Crossing Industrial Park. The engineer confirmed that the District has the capacity to serve the tract, which is within the boundaries of the District. Upon motion by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the utility commitment and annexation agreement as presented.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee presented the May SPA check from the City of Houston in the amount of \$90,620.57.

Mr. Breeding reported that installation of the automated meters continues.

Mr. Homan reported that he is continuing work on a recommendation to address issues with several District detention ponds.

Lastly, Mr. Homan reported that the recent Sherriff's Appreciation Day held at the District's administration building was a huge success. The Board expressed their satisfaction with the event.

Upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. The Board discussed the North Harris County Regional Water Authority (the "Authority"). Several directors attended the last meeting of the Authority, at which they stated that the overall cost of the project has increased by \$400 million.

8. With respect to the Water Users Coalition (the "Coalition"), Mr. Homan reported that the Coalition's membership continues to grow.

9. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248