

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

July 10, 2019

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, July 10, 2019 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Ben A. Solis, President
Darrell A. Barroso, Vice President
Lary J. Cangelose, Secretary
Mike Kelley, Assistant Secretary
Charles W. Merritt, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District. Also present was Mr. Mohammed Khan.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.

2. The Board considered the minutes for the meeting held on June 26, 2019. Upon motion made by Director Merritt, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as presented.

3. The Board then considered the utility commitment and agreement for annexation for the tract located at 11107 Jones Road. Mr. Khan, the engineer for the project, addressed the Board and answered several questions regarding the proposed development. The engineer confirmed that the District has the capacity to serve the tract. Upon motion by Director Barroso, seconded by Director Merritt, and unanimously carried, the Board approved the utility commitment and annexation agreement as presented.

4. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. The engineer presented and recommended approval of (i) Change Order No. 2 in the amount of \$5,222.93 and (ii) Pay Application No. 4 and Final in the amount of \$86,522.93 to MK Painting, Inc. for their work in connection with the recoating of elevated storage tank no. 2. Upon motion made by Director Merritt, seconded by Director Cangelose, and unanimously carried, the Board approved the change order and pay application as presented.

Mr. Rosenbaum presented and recommended approval of Pay Application No. 10 and Final to King Solution Services, LLC in the amount of \$128,274.40 for their work in connection with phases 4 and 5 of the District's sanitary sewer rehabilitation project. Upon motion made by Director Barroso, seconded by Director Merritt, and unanimously carried, the Board approved the pay application as presented.

Mr. Rosenbaum then presented and recommended approval of Pay Application No. 2 to All Points Inspection Services, Inc. in the amount of \$19,025.34 for their work in connection with the televising of District facilities. Upon motion made by Director Cangelose, seconded by Director Merritt, and unanimously carried, the Board approved the pay application as presented.

The Board discussed the upcoming warranty inspection of the water line relocated at Huffmeister and Tuckerton.

After further review, upon motion made by Director Cangelose, seconded by Director Barroso, and unanimously carried, the Board approved the engineer's report as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Kelley, seconded by Director Merritt, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Breeding then reported that installation of the automated meters continues. He then played the Board a video showing the changing of an existing District meter with an automated meter.

Mr. Homan reported that the District continues its hurricane preparation efforts.

Lastly, Mr. Homan provided an update on the status of Harris County's drainage improvement project in the Barwood and Tower Oaks Meadows neighborhoods.

Upon motion made by Director Cangelose, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

7. The Board discussed the North Harris County Regional Water Authority (the "Authority"). Several directors attended the last meeting of the Authority, at which they discussed the status of their operations. The Board also discussed the need for the Authority to create a plan to alert customers of water quality and other issues. The Board also discussed the status of the District's conversion to surface water.

8. With respect to the Water Users Coalition (the "Coalition"), Mr. Homan reported that the Coalition's membership continues to grow.

9. Ms. Seipel provided a brief update on the status of the Magellan Pipeline litigation.

10. The Board lastly considered items for the next Board meeting, including discussion of the proposed Jackrabbit Industrial Business Park development.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Jackrabbit Industrial Business Park

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248