

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

June 12, 2019

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, June 12, 2019 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Ben A. Solis, President  
Darrell A. Barroso, Vice President  
Lary J. Cangelose, Secretary  
Mike Kelley, Assistant Secretary  
Charles W. Merritt, Treasurer

and the following were absent:

None.

Also present were Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.

2. The Board considered the minutes for the meeting held on May 22, 2019. Upon motion made by Director Barroso, seconded by Director Kelley, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. The engineer presented and recommended approval of Pay Application No. 3 to MK Painting, Inc. in the amount of \$52,650.00 for their work in connection with the recoating of elevated storage tank no. 2. Upon motion made by Director Merritt, seconded by Director Kelley, and unanimously carried, the Board approved the pay application as presented.

Mr. Rosenbaum then presented and recommended approval of Pay Application No. 1 to All Points Inspection Services, Inc. in the amount of \$98,381.42 for their work in connection with the televising of District facilities. Upon motion made by Director Kelley, seconded by Director Barroso, and unanimously carried, the Board approved the pay application as presented.

The Board discussed the status of construction by Magellan Pipeline Company.

After further review, upon motion made by Director Cangelose, seconded by Director Barroso, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board then considered the utility commitment for the tract located at Birdcall Lane and Huffmeister Road. The engineer confirmed that the District has the capacity to serve the proposed development. Upon motion by Director Merritt, seconded by Director Barroso, and unanimously carried, the Board approved the utility commitment as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee and Mr. Breeding then presented the management report. Ms. Magee presented the District's March SPA check from the City of Houston in the amount of \$100,290.57.

Ms. Magee also confirmed the directors' rental cars for the upcoming conference of the Association of Water Board Directors.

Mr. Breeding then reported that installation of the automated meters has begun. The Board was pleased with the pace at which the meters were being installed. Mr. Breeding also stated that, in many instances, the existing meter boxes are able to be used, with only the lids requiring replacement.

Mr. Breeding also stated that he has been reviewing plans for several pending developments in the District.

Upon motion made by Director Merritt, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. The Board discussed the North Harris County Regional Water Authority (the "Authority"). Several directors attended the last meeting of the Authority, at which they discussed the status of their operations.

8. With respect to the Water Users Coalition (the "Coalition"), Director Barroso provided a recap of the recent meeting of the Coalition's advisory council..

9. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
  - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248