

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

February 20, 2019

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, February 20, 2019 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Charles W. Merritt, President  
Ben A. Solis, Vice President  
Darrell A. Barroso, Secretary  
Lary J. Cangelose, Assistant Secretary  
Mike Kelley, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Mr. Homan reported that the District had water disconnection day. There were 87 disconnections in the District and five disconnections in Harris County Municipal Utility District No. 248.

Mr. Homan and Ms. Seipel also noted that certain title work being performed at the request of Ms. Jennifer Simpson is still pending.

Mr. Homan reported that a District employee recently went out on maternity leave, and the part-time employees hired by the District to fill in while she is gone will begin work in the coming weeks.

Lastly, Director Merritt and Director Kelley mentioned that they each received a customer satisfaction letter from King Solution Services for the work they did in connection with the District’s sanitary sewer rehabilitation project.

2. The Board considered the minutes for the meeting held on February 13, 2019. Upon motion made by Director Cangelose, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum next presented the engineer’s report, a copy of which is attached hereto. The engineer requested authorization to advertise for bids to perform television

inspections for Phase 6 of the District's sanitary sewer rehabilitation project. The project includes televising the sanitary sewer lines in Meisterwood, Oak Cliff Place, and White Oak Landing. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board authorized the engineer to advertise for bids.

After further review, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Mr. Homan and Mr. Breeding presented the management report. Mr. Homan reported that the recoating work on elevated storage tank no. 2 has commenced, and the Cy-Falls booster club paid the District for the cost associated with painting the high school logo on the tank. Mr. Homan also discussed the pending inspection of the interior of the tank, the results of which may result in less extensive work that needs to be done.

Mr. Homan discussed the uptick in park bonds being issued by special purpose and other districts throughout the Houston area. The Board discussed the matter in some detail.

Lastly, Mr. Homan reported that he recently purchased a piece of property within the boundaries of the District and therefore is now a District taxpayer.

Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the management report as presented.

6. With respect to the First Amendment of Right of Entry and Possession with Magellan Pipeline Company, L.P. ("Magellan"), Ms. Seipel reported that she is still waiting on the signed document from Magellan.

7. The Board lastly considered items for the next Board meeting, including the First Amendment of Right of Entry and Possession with Magellan and several regulatory compliance matters.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. First Amendment of Right of Entry and Possession with Magellan Pipeline Company, L.P.

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
  - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248