

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

November 7, 2018

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, November 7, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Charles W. Merritt, President
Ben A. Solis, Vice President
Darrell A. Barroso, Secretary
Lary J. Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District. Also present were Mr. Rex Baxter with Neptune Technology Group, Mr. Josh Rendon, and Mr. John Beelan.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Mr. Rendon approached the Board regarding a potential development project on approximately 6.9 acres located on F.M. 1960 W. near Jones Road. The property is not within the District and would require annexation. Mr. Homan and Ms. Seipel explained the annexation process, and Mr. Homan suggested that he and Mr. Rendon schedule a meeting to discuss the project further. Mr. Rendon thanked the Board for their time and left the meeting.

Mr. Beelan approached the Board regarding the sidewalk and driveway situation at 12403 Aste Lane. Specifically, Mr. Beelan noted that the resident living at that address has posted signage claiming that the District had caused the problem. Mr. Homan then provided the Board with an update on the situation. After some discussion, the Board requested the attorney to send the owner of 12403 Aste Lane a letter setting forth the District’s position and denying any culpability for the situation that his construction efforts have created.

2. Mr. Baxter gave a presentation regarding the automated meter software provided by Neptune Technology Group. The Board engaged in an in-depth discussion of how the automated meters and data collection technology works, what it costs, and what advantages and disadvantages are associated with their use. Mr. Baxter also showed the Board a video demonstration of the online portal used for data collection and management. The Board

discussed the timeline for installation of the meters throughout the District, with the goal being to finish the project during the second quarter of 2019. At the conclusion of the presentation, the Board encouraged Mr. Homan and Mr. Breeding to continue to work with Mr. Baxter to implement the automated meter technology throughout the District. Mr. Baxter thanked the Board for their time and left the meeting.

3. The Board considered the minutes for the meeting held on October 24, 2018. One change to the minutes was proposed, and upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as amended.

4. Mr. Rosenbaum next presented the engineer's report, a copy of which is attached hereto. Mr. Rosenbaum reported that coating inspections for water plant no. 3 and elevated storage tank no. 2 have been ordered. The Board discussed the need to recoat these types of facilities from time to time.

Mr. Rosenbaum also provided an update on the survey for the proposed future lift station site located near N. Eldridge Parkway and F.M. 1960 W.

After further review, upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the engineer's report as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. The Board then considered a Resolution Authorizing the Use of Surplus Funds for the payment of manhole repairs. Upon motion made by Director Kelley, seconded by Director Solis and unanimously carried, the Board approved the resolution as presented.

7. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Breeding stated that the Texas Commission on Environmental Quality is performing a routine compliance investigation on the District's water system.

Mr. Homan reviewed the 2019 schedule for safety meetings.

Ms. Magee also confirmed that the District's Christmas party is scheduled for December 8, 2018.

Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

8. The Board discussed the North Harris County Regional Water Authority (the "Authority"). Several Directors attended the latest meeting of the Authority, at which the Authority discussed the status of their projects and confirmed completion of the line along Grant Road.

9. With respect to the Water Users Coalition, Mr. Homan stated that there is a new member on the advisory council.

10. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248