

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

October 10, 2018

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, October 10, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Charles W. Merritt, President  
Ben A. Solis, Vice President  
Darrell A. Barroso, Secretary  
Lary J. Cangelose, Assistant Secretary  
Mike Kelley, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; Mr. Johnny Collins, tax assessor-collector for the District; Ms. Kory Triantafillidis, employee for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board called the public hearing for public comment on the proposed 2018 tax rate to be set in the District. No comments were received. The Board then closed the public hearing.
3. The Board considered the Order Setting Tax Rate, Approving Tax Roll, and Levying Debt Service Tax for 2018. Mr. Collins confirmed that he had published the required notice which reflects that the District will set a tax rate of \$0.30 per \$100 valuation. Ms. Seipel then presented an Amendment to Statement of Directors which reflects the newly-adopted tax rate, a copy of which will be recorded in the Real Property Records of Harris County, Texas. After review, and upon motion made by Director Solis, seconded by Director Barroso, the Board voted unanimously to approve the Order setting the District’s 2018 tax rate at \$0.30 per \$100 valuation and the Amendment to Statement of Directors.
4. The Board considered the minutes for the meeting held on September 26, 2018. Two changes to the minutes were proposed, and upon motion made by Director Barroso, seconded by Director Kelley, and unanimously carried, the Board approved the minutes as amended.

5. Mr. Rosenbaum next presented the engineer's report, a copy of which is attached hereto. Mr. Rosenbaum presented the Pay Application No. 2 to King Solution Services, LLC in the amount of \$176,187.60 for their work in connection with phases 4 and 5 of the District's sanitary sewer rehabilitation project and recommended payment thereof. Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the pay application as presented.

After further review, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

6. The Board then considered the utility commitment and request for annexation for the tract located at 11003 Jones Road. The engineer confirmed that the District has the capacity to serve the proposed development, but there are access issues that must be addressed by the developer in order for the plat to be approved and District service to be provided. Subject to that discussion, upon motion by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the utility commitment and request for annexation as presented.

7. The Board considered payment of the general fund bills. After review, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

8. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. The Board discussed the upcoming seminar of the Association of Water Board Directors, and Ms. Magee confirmed that she would register those wanting to attend.

Mr. Breeding and Mr. Homan provided updates on several District employees.

Upon motion made by Director Kelley, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

9. The Board discussed the North Harris County Regional Water Authority (the "Authority"). Several Directors attended the latest meeting of the Authority, at which the Authority discussed the status of their projects.

10. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Normal Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
  - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248