

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

March 21, 2018

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, March 21, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President  
Charles W. Merritt, Vice President  
Ben A. Solis, Secretary  
Darrell A. Barroso, Assistant Secretary

and the following were absent:

Lary J. Cangelose, Treasurer.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer input and inquiries, Ms. Magee reported that today was water disconnection day. There were 77 disconnections in the District and 12 disconnections in Harris County Municipal Utility District No. 248.

2. The Board considered the minutes for the meeting held on March 14, 2018. One change to the minutes was suggested, and upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved the minutes as amended.

3. Mr. Rosenbaum next presented the engineer’s report, a copy of which is attached hereto. He requested authorization from the Board to advertise bids for the construction of a 4-inch sanitary sewer line that will be used to serve the Spooltech tract, among potentially others. Upon motion made by Director Merritt, seconded by Director Barroso, and unanimously carried, the Board approved the request.

Mr. Rosenbaum also discussed the proposed acquisition of a District lift station and other facilities by the Texas Department of Transportation in connection with the expansion of North Eldridge Parkway.

After discussion, upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee noted that the Association of Water Board Directors is holding a spring breakfast on April 20, 2018.

Mr. Homan reported that a District employee was involved in a minor accident while in a District vehicle. The matter has been reported to the District's insurance carrier, and the vehicle is being repaired.

Mr. Homan also gave an update on the status of the proposed interlocal agreement between the District and Harris County and Harris County Flood Control.

Mr. Homan addressed several questions regarding taxes assessed and collected by the District.

Lastly, Mr. Homan discussed various election matters with the Board.

Upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved the management report as presented.

6. With respect to the 2018 directors election, the Board then considered an Order Designating Polling Places and Appointing Election Officers. Upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved the Order as presented.

7. The Board lastly considered items for the next Board meeting, including a utility commitment letter for Plaza North Eldridge LLC.

There being no further business to come before the Board, the meeting was adjourned.

---

Secretary

Short Term Action Items

1. Utility Commitment Letter for Plaza North Eldridge LLC

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
  - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248