

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors
December 13, 2017

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (the “District”) met at the Board’s regular meeting place on Wednesday, December 13, 2017 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President
Charles W. Merritt, Vice President
Ben A. Solis, Secretary
Darrell A. Barroso, Assistant Secretary
Lary J. Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board next considered the minutes for the meeting held on December 6, 2017. Two changes to the minutes were suggested, and upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as amended.
3. Mr. Homan gave an update on the U.S. 290 water line relocation project. This week the District held its pre-bid meeting, which was well-attended. Mr. Homan stated that the District engineer will be presenting a recommendation of award at a meeting in the near future. The project is slated to begin during the first few months of 2018.
4. The Board considered payment of the general fund bills listed on the report prepared by Ms. Magee, a copy of which is attached hereto. After review, upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.
5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Breeding reported that he is still working with the driver who backed her car into the wall adjacent to the District’s administration building, causing several panels to come down. He stated that he is waiting on a quote for the cost to replace the damage panels.

Mr. Breeding presented to the Board for signature a letter of service recognizing Ms. Kathi Valenti's efforts to bring attention to and find solutions for the flooding being experienced in the District. Mr. Homan indicated that he was going to invite Ms. Valenti to attend the District's December 20, 2017 meeting, at which the Board would present her with the letter.

Mr. Homan gave an update on the recent meeting of the Water Users Coalition. He reported that there were approximately 65 attendees at the meeting, at which they participated in a robust discussion regarding Harris County's efforts to shift responsibility for drainage projects to municipal utility districts in the area.

Mr. Homan reported that he attended the Association of Water Board Directors ("AWBD") meeting held today. Among other items, the AWBD board discussed budgeting for a spring forum to discuss hot-button issues and participating in a study of Hurricane Harvey.

The Board then discussed customer issues.

6. The Board considered items for the next agenda, including a request for a utility commitment letter for a 2.29-acre tract located at N. Eldridge and F.M. 1960 West.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Usual Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248