

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

December 6, 2017

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, December 6, 2017 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President
Charles W. Merritt, Vice President
Ben A. Solis, Secretary
Darrell A. Barroso, Assistant Secretary
Lary J. Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer input and inquiries, Mr. Homan mentioned that Ms. Kathi Valenti, a District resident and active proponent of heightened flood control measures, sold her house and will be moving out of the District. Mr. Homan asked whether the Board would like to present her with a letter of recognition for her contributions to the community. The Board said that it would like to do so and requested that a letter be drafted for their review.

2. The Board considered the minutes for the meeting held on November 29, 2017. Upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum next presented the engineer’s report, a copy of which is attached hereto. With respect to the proposed drainage improvements to be constructed in the Tower Oaks Meadows and Barwood neighborhoods, Mr. Rosenbaum stated that he evaluated Harris County’s (the “County”) plans and believes that the improvements will have a positive impact on the flooding situation. However, Mr. Rosenbaum cautioned that homes in the neighborhoods will still flood under the right circumstances. In connection with that proposal, Ms. Seipel presented to the Board a draft of an interlocal cooperation agreement memorializing the terms upon which the District would agree to make a one-time financial contribution to cover a portion of the costs association with the drainage improvement project. After review and discussion, upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the agreement as presented.

The engineer reported that he also received the County's proposed plans to repair the washout at White Oak Bayou and 13200 Oak Ledge Drive. The cost estimate for those plans includes line items that the County has deemed attributable to the District. Mr. Rosenbaum and Mr. Homan stated that they are meeting with Mr. Ross Hosket and Mr. Josh Stuckey, representatives for the County, on Friday morning to discuss the proposals for both the Barwood and Tower Oaks Meadows drainage improvements and the White Oak Bayou washout repair.

Lastly, Mr. Rosenbaum discussed the County's recent efforts to tighten flood control regulations.

Upon motion made by Director Cangelose, seconded by Director Barroso, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Breeding provided an update with respect to the driver who backed her car into the wall adjacent to the District's administration building, causing several panels to come down. Mr. Breeding stated that the driver's insurance had lapsed and was not in effect at the time of the accident. He will continue to work with the driver to resolve the situation.

The Board also discussed the upcoming District Christmas party.

Upon motion made by Director Barroso, seconded by Director Merritt, and unanimously carried, the Board approved the management report as presented.

6. Ms. Seipel then discussed Senate Bill 1812, which requires the District to submit to the Comptroller on an annual basis a report containing certain information relating to the District's eminent domain authority. Upon motion made by Director Solis, seconded by Director Merritt, and unanimously carried, the Board authorized the attorney to complete the annual eminent domain filing no later than February 1, 2018.

7. The Board briefly discussed the North Harris County Regional Water Authority (the "Authority"). Mr. Homan and Director Barroso attended the latest meeting of the Authority, at which the Authority voted to allow meeting attendees to exercise the right carry a concealed handgun. The Authority also elected to have security at its meetings.

8. With respect to the Water Users Coalition (the "Coalition"), Mr. Homan reported that the Coalition is having a meeting to discuss a variety of issues on December 11, 2017. Having heard that many people intend to attend, the Coalition has moved the meeting to a larger conference space at the nearby Cypress United Methodist Church.

9. The Board lastly considered items for the next Board meeting.

10. At 8:30 p.m., the Board went into executive session to discuss personnel matters. At 8:35 p.m., the Board exited executive session and reconvened its regular meeting.

Upon motion duly made, seconded, and unanimously carried, the Board approved the raises in compensation as presented.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Usual Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248