

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

July 19, 2017

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (the “District”) met at the Board’s regular meeting place on Wednesday, July 19, 2017 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President
Charles W. Merritt, Vice President
Ben A. Solis, Secretary
Darrell A. Barroso, Assistant Secretary
Lary J. Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee reported that the water disconnections for the month had been made. There were 86 disconnects in the District and 9 disconnects in Harris County Municipal Utility District No. 248.

2. The Board next considered the minutes for the meeting held on July 12, 2017. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He reported that the District finally received its discharge permit for the Hastings Green Wastewater Treatment Plant. The permit does not expire until 2022.

After further review and discussion, upon motion made by Director Barroso, seconded by Director Merritt, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board next considered payment of the general fund bills listed on the report prepared by Ms. Magee, a copy of which is attached hereto. After review, upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. The Board then continued its discussion of the retirement plans offered by the Texas County and District Retirement System (“TCDRS”). The Board discussed some of the legal questions previously raised, and Ms. Seipel reported the results of her research regarding those issues. The Board then discussed the cost to the District, should it elect to participate in the TCDRS. After some discussion, the Board agreed to consider the information presented and make a decision on this matter at its first regularly-scheduled meeting in August.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Seipel gave the Board a brief update on Mr. Hosket’s response to the District’s letter to Harris County regarding the cost-sharing proposal presented by Mr. Hosket at the District’s June 14, 2017 meeting.

Mr. Homan reported that the preconstruction meeting for Phase 3 of the sanitary sewer rehabilitation project is scheduled for next week. Mr. Homan also discussed other District projects slated to be completed in 2017.

7. The Board next considered items for the next agenda, noting that it would include the regular items.

8. The Board discussed various director matters.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Regular Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248