

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248

Minutes of Meeting of Board of Directors
March 8, 2017

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 248 (“District”) was held at 2727 Allen Parkway, Suite 1100, Houston, Texas 77019 on March 8, 2017 with a quorum of Directors present, as follows:

A. Richard Wilson, President
Michael D. Yancey, Vice President
Long Nguyen, Secretary
E. Paul Daigle, Jr., Director
Richard Ford, Director

and the following absent:

None.

Also present were Mr. Bob Ideus, Ms. Pat Hall, Mr. Jerry Homan, Mr. John Moy, Mr. Brian Krueger, Mr. Loren Morales, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board reviewed the minutes of the meeting held on February 8, 2017. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. Mr. Homan presented the operator’s report indicating that water accountability was 100% for the month, and there were 725 bills mailed to District customers. There were ten bacteriological samples taken. Mr. Homan noted that the North Harris County Regional Water Authority fee will increase by \$0.50 on April 1, 2017. The TCEQ has completed its inspection of the District, but no report has been received to date. Mr. Homan stated that additional mowing will be conducted around manholes located in right-of-ways to avoid potential damage by the large, tractor-mounted mowers. The operator then submitted a list of delinquent accounts to the Board for termination of utility service and stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. The operator noted that the accounts listed have neither attended the Board meeting nor contacted the operator’s office or the District to contest or explain the charges. Accordingly, utility service to said accounts was authorized to be terminated pursuant to the provisions of the District’s Rate Order.

3. Ms. Hall presented the tax assessor-collector’s report indicating that 2016 taxes were 96% collected. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector’s report and the checks drawn on the tax fund.

4. The Board then voted unanimously to engage BKD, L.L.P. to conduct the District's audit for the fiscal year ending March 31, 2017.

5. Mr. Ideus presented the bookkeeper's report, a copy of which is attached. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report and the checks listed thereon.

6. The Board then reviewed the budget for the fiscal year ending March 31, 2018. Upon motion duly made, seconded and unanimously carried, the Board approved the budget as presented.

7. Mr. Moy presented the engineer's report and noted that the construction contract for the Danesh hotel utilities has been awarded. The Board authorized making an application to the TCEQ for the use of surplus construction funds to reimburse the developers in the District in the approximate amount of \$388,000. The sanitary sewer trunk lines in the District have been inspected, but the final inspection report has not yet been received.

There being no further business to come before the Board, the meeting was adjourned.

Secretary