

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

March 15, 2017

The Board of Directors (the "Board") of Harris County Fresh Water Supply District No. 61 (the "District") met at the Board's regular meeting place on Wednesday, March 15, 2017 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Lary J. Cangelose, President  
Mike Kelley, Vice President  
Charles W. Merritt, Secretary  
Ben A. Solis, Assistant Secretary  
Darrell A. Barroso, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries and input for the Board's consideration.
2. The Board next considered the minutes for the meeting held on March 8, 2017. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Rosenbaum then presented the engineer's report, a copy of which is attached hereto. With respect to the Hastings Green wastewater treatment plant air header replacement project, Mr. Rosenbaum presented Peltier Brothers' Pay Application No. 1 in the amount of \$224,062.81 and recommended approval and payment thereof. He also presented Change Order No. 2 in the amount of \$2,853.83 and recommended approval thereof.

Mr. Rosenbaum also discussed the current and projected build-outs in the District for the purpose of evaluating whether the District's well capacity, among other things, is sufficient. After conducting that review, the engineer reported that the District's well capacity appears sufficient to meet foreseeable connections. There was a discussion of other components of the District's facilities.

Upon motion made by Director Kelley, seconded by Director Barroso, and unanimously carried, the Board approved Pay Application No. 1, Change Order No. 2, and the engineer's report as presented.

4. The Board considered the conveyance of a gas line easement to the Biolife Plasma development. Ms. Seipel reported that CenterPoint has demanded that the District use their form of conveyance, but she cannot recommend that the District do so for various reasons. After discussion, the Board gave her authority to continue to negotiate the terms of the easement.

5. The Board next considered the engagement of Arbitrage Compliance Specialists to perform the five-year review of the District's Series 2005, 2005B, 2007, and 2012 Bonds. Upon motion made by Director Solis, seconded by Director Merritt, and unanimously carried, the Board approved the engagement of Arbitrage Compliance Specialists to perform the arbitrage review as specified.

6. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Kelley, and unanimously carried, the Board approved payment of the general fund bills as presented.

7. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee stated that the District received its December SPA check from the City of Houston in the amount of \$121,457.63.

Ms. Magee also showed the Board the new welcome bags assembled for new residents of the District. The bags include the application for District service and information on the District, among other things

Mr. Homan mentioned that the District received correspondence from a developer interested in constructing either single-family homes or apartments on the vacant tract of land at Birdcall Lane and Huffmeister Road, which is within the boundaries of the District. Mr. Homan confirmed that he would reach out to the developer regarding the processes for obtaining a utility commitment letter and receiving service from the District.

Mr. Breeding presented statistics on usage of the District's website. He reported that usage continues to increase every month, and many people are utilizing the site to pay their District bill.

Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the management report as presented.

8. The Board considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Usual Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
  - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248