

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

November 9, 2016

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, November 9, 2016 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Lary J. Cangelose, President
Mike Kelley, Vice President
Charles W. Merritt, Secretary
Ben A. Solis, Assistant Secretary
Darrell A. Barroso, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; and Ms. Pam Magee, office manager for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There was no customer input and inquiries to consider.
2. The Board considered the minutes for the meeting held on November 2, 2016. One correction was suggested for the minutes, and upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved the minutes as corrected.
3. There was not an engineer’s report, however Mr. Homan stated he received a request for construction plans for Tower Oaks from Harris County and he would request an electronic file from Bill Rosenbaum.
4. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.
5. Ms. Magee then presented the management report. Next week are the employee reviews and pay scales for the Board’s consideration. Director Kelley inquired as to sewer jetting in the District. Mr. Homan advised the Board that there is a routine preventive maintenance sewer jetting schedule for the District. After discussion, upon motion made by Director Barroso, seconded by Director Kelley, and unanimously carried, the Board approved the management report as presented.
6. The Board next considered the District’s operating budget for the fiscal year ending December 31, 2017. The Board approved the purchase of a new copier when

needed. After conclusion of the budget analysis, upon motion by Director Merritt, seconded by Director Barroso, the Board approved the operating budget.

7. The Board next discussed the North Harris County Regional Water Authority. There will be a budget workshop to discuss increasing rates, a sixth public hearing selling and renewing bonds, a director's workshop and town hall meetings for Region H.

8. With regard to the Water Users Coalition, Mr. Homan stated there are more people joining.

9. The Board considered items for the next Board meeting, to include executive session for employee matters.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Employee reviews and compensation
2. Update on Condemnation of Huffmeister Commercial Park, LP, if applicable

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248