

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248

Minutes of Meeting of Board of Directors  
July 13, 2016

The meeting of the Board of Directors ("Board") of Harris County Municipal Utility District No. 248 ("District") was held at 2727 Allen Parkway, Suite 1100, Houston, Texas 77019 on July 13, 2016 with a quorum of Directors present, as follows:

A. Richard Wilson, President  
Michael D. Yancey, Vice President  
Long Nguyen, Secretary  
Richard Ford, Director  
E. Paul Daigle, Jr., Director

and the following absent:

None.

Also present were Ms. Pat Hall, Mr. Brian Breeding, Mr. John Moy, Mr. Jerry Homan, Ms. Norma Hernandez, Mr. Bob Ideus, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board reviewed the minutes of the meeting held on June 8, 2016. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. Mr. Ideus presented the bookkeeper's report, a copy of which is attached. The Board requested that the bookkeeper investigate alternative rates for certificates of deposit that may provide for a higher return on District investments. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report and the checks listed thereon.

3. Ms. Hall presented the tax assessor-collector's report indicating that 2015 taxes are 99.5% collected. There are a large number of lawsuits against the Harris County Appraisal District for adjustment of taxable values. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and the checks listed thereon.

4. Director Daigle then entered the meeting.

5. Mr. Homan presented the operator's report indicating that water accountability was 97% and there were 731 bills mailed. The Board reviewed the status of development throughout the District. Mr. Homan stated that the Consumer Confidence Report has been mailed to District customers. There are some issues with respect to accuracy of the 12-

inch water meters serving White Oak Falls. The operator is in the process of investigating replacement of the meters. Mr. Homan also stated the pipeline adjustment at the White Oak Falls detention pond is underway. The operator then submitted a list of delinquent accounts to the Board for termination of utility service and stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. The operator noted that the accounts listed have neither attended the Board meeting nor contacted the operator's office or the District to contest or explain the charges. Accordingly, utility service to said accounts was authorized to be terminated pursuant to the provisions of the District's Rate Order.

6. Director Nguyen then entered the meeting.

7. Mr. Brian Breeding provided a demonstration of the proposed website which would serve Harris County Fresh Water Supply District No. 61 and Harris County MUD No. 248. After a lengthy discussion, the Board unanimously approved moving forward with the website with the provision that all MUD 248 information be placed on a single tab on the website with the minimum amount of information required by state law, in addition to the bill pay option.

8. Mr. Moy presented the engineer's report. There are still a few remaining punchlist items to resolve on the Duke Realty Phase II project. The water line to serve the White Oak Springs commercial tract and the Starbucks is complete. The Board unanimously approved Change Order No. 1 for this project in the amount of \$4,492 for sod and fire hydrant adjustment. With respect to the Danesh tract, Mr. Moy stated that his firm has been engaged to conduct the bidding and inspection components of the project by the developer. The Board unanimously approved soliciting bids for this project.

9. The Board then discussed the provision of an additional easement to Gulf South Pipeline for use of a portion of the District's detention pond for the pipeline relocation. The District previously has granted a temporary workspace easement to Gulf South Pipeline. There is an additional 0.11-acre permanent easement that is required for the pipeline. Upon motion duly made, seconded and unanimously carried, the Board approved the additional permanent easement subject to payment for restoration of the site to its original condition and the ability of the District to maintain its backslope interceptor structures.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary