

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

December 5, 2018

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, December 5, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Charles W. Merritt, President
Ben A. Solis, Vice President
Darrell A. Barroso, Secretary
Lary J. Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on November 28, 2018. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.
3. The Board reviewed a proposed draft of the District’s December 31, 2019 fiscal year end budget. After asking a few questions regarding the layout and substance of the draft budget, the Board requested that further review and/or approval of the budget be placed on the agenda for the next meeting.
4. Mr. Rosenbaum next presented the engineer’s report, a copy of which is attached hereto. Mr. Rosenbaum reported that he received several questions from the engineer working with the owner of the property at 11003 Jones Road. He confirmed that he would update the Board when he had more information regarding their development plans.

After further review, upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the engineer’s report as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee confirmed that the District's Christmas party is Saturday, December 8, 2018 at 6:30 p.m.

Mr. Breeding reported that he continues to work on budgetary and other year-end matters.

Mr. Homan then reported that he and Director Barroso recently met with Harris County (the "County") Precinct No. 3 Commissioner Steve Radack regarding the County's working relationship with the District. The gentlemen discussed a variety of past and present issues, and both Mr. Homan and Director Barroso reported that the meeting went extremely well. At the conclusion of the meeting, the parties agreed to remain in close contact for the purpose of accomplishing further objectives and achieving additional good for the community.

Upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the management report as presented.

7. The Board discussed director qualifications. Following that discussion, upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board authorized the engineer to prepare a legal description necessary to attach to deeds to be held in trust by and between the District and Director Cangelose.

8. The Board discussed the North Harris County Regional Water Authority (the "Authority"). Several Directors attended the latest meeting of the Authority, at which the Authority discussed the status of their projects and the upcoming rate increase.

9. The Board lastly considered items for the next Board meeting, including review and/or approval of the December 31, 2019 fiscal year end budget.

10. At 7:35 p.m., the Board then entered into executive session to discuss personnel matters. At 7:50 p.m., the Board exited executive session and resumed its regular meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. December 31, 2019 fiscal year end budget

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248