

## **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248**

Minutes of Meeting of Board of Directors  
June 13, 2018

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 248 (“District”) was held at 2727 Allen Parkway, Suite 1100, Houston, Texas 77019 on June 13, 2018 with a quorum of Directors present, as follows:

A. Richard Wilson, President  
Michael D. Yancey, Vice President  
E. Paul Daigle, Jr., Director  
Richard Ford, Director

and the following absent:

Long Nguyen, Secretary.

Also present were Mr. Chad Parrish, Ms. Pat Hall, Mr. Bob Ideus, Mr. John Moy, Mr. Patrick Newton, Mr. Johnny Williams, Mr. Jerry Homan, Mr. Loren Morales, Mr. Matt Dustin, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board reviewed the minutes of the meeting held on May 9, 2018. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The Board considered the potential annexation of an approximately 8.65 acre tract into the boundaries of the District. Mr. Chad Parrish addressed the Board and stated that based on his discussions with the District’s engineer, he is recommending that a public water line, lift station, and force main be constructed to serve the tract, and he presented a proposal for the location of the utilities. Mr. Dustin presented a financial analysis indicating that the District could pay for reimbursement from the current cash available on hand without having to issue bonds. Mr. Moy stated that numerous scenarios for providing service to the tract were studied by the engineer and developer. Based on the proposed routing of the utilities, additional tracts could gain access to water and sewer service. The Board expressed its desire to serve as many potential other properties as possible with the utility extension. The Board then discussed the proposed reimbursement to the developer for the project. Mr. Wilson expressed his support for reimbursement of up to \$1,000,000 based on the amount of estimated assessed valuation the site will place on the tract. Then a motion was made to provide up to \$1,000,000 in reimbursement and size the facilities to provide additional capacity to other landowners. The vote was: Director Yancey and Director Daigle in favor of the motion, Director Ford opposed, and Director Wilson abstaining. Thus, the motion failed. The Board requested the District consultants and the developer to review alternative proposals.

3. Mr. Ideus presented the bookkeeper's report, a copy of which is attached. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report and the checks listed thereon.

4. Ms. Hall presented the tax assessor-collector's report indicating that 2017 taxes are 96.9% collected. The preliminary assessed valuation in the District for 2018 is at \$518,000,000, an increase of approximately of \$27,000,000 from the prior year. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund.

5. Mr. Johnny Williams addressed the Board regarding the White Oak Falls detention pond. The engineer and detention pond contractor recommended that back slope interceptor structures be installed to divert the rain flow in the area of the pond to reduce the problems with erosion. In addition, the back slope swales would be regraded to help eliminate sinkholes. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the proposal at an estimated cost of \$26,300.

6. The Board unanimously approved a Consent to Encroachment on a District easement for the Duke Realty facility to erect a tenant occupancy sign on the easement. Mr. Smith described the Consent to Encroachment and noted that any damages to District facilities or cost to relocate the sign due to needs to maintain the facilities would be born by the grantee.

7. Mr. Homan presented the operator's report indicating that were 13 million gallons of water purchased and water accountability was 101% for the month. There were 734 bills prepared and sent to District customers. The sanitary sewer repair project is ongoing. There were no other unusual operating conditions in the District. The operator then submitted a list of delinquent accounts to the Board for termination of utility service and stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. The operator noted that the accounts listed have neither attended the Board meeting nor contacted the operator's office or the District to contest or explain the charges. Accordingly, utility service to said accounts was authorized to be terminated pursuant to the provisions of the District's Rate Order.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary