

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

June 20, 2018

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, June 20, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Charles W. Merritt, President
Ben A. Solis, Vice President
Darrell A. Barroso, Secretary
Lary J. Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer input and inquiries, Ms. Magee reported that today was water disconnection day. There were 70 disconnections in the District and 9 disconnections in Harris County Municipal Utility District No. 248.

2. The Board considered the minutes for the meeting held on June 13, 2018. Upon motion made by Director Kelley, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Breeding presented the engineer’s report, a copy of which is attached hereto. Mr. Breeding stated that phase 3 of the District’s sanitary sewer rehabilitation project is complete. The pre-construction meeting for phases 4 and 5 of this project was held on June 19, 2018, and construction is scheduled to begin on July 9, 2018.

With respect to the relocation of the District’s waterline at Huffmeister and Tuckerton, Mr. Breeding stated that the waterline is tied in and the project is nearing completion.

After discussion, upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the engineer’s report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee confirmed the Board's accommodations for the upcoming conference of the Association of Water Board Directors ("AWBD"). Mr. Homan reviewed the campaign rules for the upcoming election of directors for the board of AWBD, which is to be held at the conference.

Mr. Breeding then requested authorization to perform several repairs necessary to District facilities, including (i) miscellaneous repairs to the belt press and replacement of the conveyor belt at the Hastings Green wastewater treatment plant at an approximate cost of \$24,000 and (ii) repair of a booster pump shaft at Water Plant No. 3 at a cost of \$13,168. Upon motion made by Director Kelley, seconded by Director Solis, and unanimously carried, the Board authorized the repair work.

The Board discussed the 2018 Sherriff's Appreciation Day held last week at the District's administration building. Mr. Homan reported that the event was a great success, with approximately 40 officers in attendance.

Lastly, Mr. Homan reported on the engineer and the attorney's continued efforts to (i) resolve the title issue associated with a District detention pond located on property owned by Spooltech, Inc. and (ii) procure easement rights needed from Hendricks Interests.

Lastly, Mr. Breeding stated that the new conference room TVs were delivered and will be installed as soon as possible.

Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Usual Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248