

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

June 13, 2018

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, June 13, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Charles W. Merritt, President
Ben A. Solis, Vice President
Darrell A. Barroso, Secretary
Lary J. Cangelose, Assistant Secretary
Mike Kelley, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.

2. Mr. Rosenbaum next presented the engineer’s report, a copy of which is attached hereto. Mr. Rosenbaum presented and recommended payment of Pay Application No. 7 and Final from North Houston Pole Line, L.P. in the amount of \$127,709.03 for their work in connection with the current sanitary sewer rehabilitation project.

Mr. Rosenbaum also reported on a 20-foot sanitary sewer easement necessary to extend sanitary sewer service to the Hendricks tract located adjacent to the West End Lumber and Spooltech, LLC properties. Mr. Rosenbaum confirmed that his office was working with the attorney to procure that easement.

Mr. Rosenbaum also discussed acquisition of a 2.742-acre tract from Spooltech, LLC, upon which the District operates and maintains detention facilities.

Lastly, Mr. Rosenbaum discussed the need to acquire a 5-foot water line easement in connection with the relocation of a District water line at Huffmeister Road. The engineer will work with the attorney to acquire that easement as well.

3. The Board considered the minutes for the meeting held on May 23, 2018. Upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the minutes as presented.

4. The Board then considered the issuance of a utility commitment letter for an office building located at Huffmeister and Wimbeldon Oaks. The attorney confirmed that, according to the engineer, the tract is within the District's boundaries and the District has the capacity to serve the proposed development thereon. Upon motion by Director Kelley, seconded by Director Solis, and unanimously carried, the Board approved the utility commitment letter as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee presented the March SPA check from the City of Houston in the amount of \$115,426.18.

Ms. Magee also confirmed the Directors' attendance at the upcoming Association of Water Board Directors ("AWBD") conference in San Antonio.

Mr. Breeding stated that there has been a tremendous amount of development and construction in the District over the past few weeks.

Mr. Breeding confirmed that the District successfully purchased two new trucks and received a good price for them.

Mr. Breeding also reported that Harris County Municipal Utility District No. 248's manhole rehabilitation project is nearing completion. He showed the Board pictures of the repaired manholes.

Mr. Homan stated that the District's annual Harris County Sherriff's Appreciation Day is to be held at the District's office on June 14, 2018. Mr. Homan stated that the barbeque lunch to be served is being generously provided at a discount by Harris County Smokehouse.

Mr. Homan also reported that the Harris County Sherriff's Department inquired about using the District's administration building to host a town hall meeting on August 28, 2018. The Board approved use of the building.

Lastly, Mr. Homan and Mr. Breeding discussed the purchase and installation of two larger TVs in the District's main conference room. The Board agreed that larger TVs would be easier to view and authorized the purchase.

Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

7. The Board discussed the North Harris County Regional Water Authority (the "Authority"). Mr. Homan and several Directors attended the latest meeting of the Authority, at which the Authority discussed the status of several of their projects.

8. With respect to the Water Users Coalition (the "Coalition"), Mr. Homan reported that the Coalition continues to attend meetings and monitor the activities of the AWBD. The Board also discussed the upcoming summer AWBD conference.

9. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Usual Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248