

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

May 16, 2018

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, May 16, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President  
Charles W. Merritt, Vice President  
Ben A. Solis, Secretary  
Darrell A. Barroso, Assistant Secretary  
Lary J. Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer input or inquiries for consideration.

2. The Board next considered the annual rotation of officers. Upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board elected the officers to begin serving in the following positions effective immediately:

Charles W. Merritt, President  
Ben A. Solis, Vice President  
Darrell A. Barroso, Secretary  
Lary J. Cangelose, Assistant Secretary  
Mike Kelley, Treasurer

3. The Board considered the minutes for the meeting held on May 9, 2018. One change to the minutes was suggested, and upon motion made by Director Barroso, seconded by Director Kelley, and unanimously carried, the Board approved the minutes as amended.

4. Mr. Rosenbaum next presented the engineer’s report, a copy of which is attached hereto. With the bid having previously been approved by the Board, the engineer presented for execution the contracts from AR Turnkey for the installation of a 4-inch force main that will serve the West End Lumber tract.

Mr. Rosenbaum also reported that construction is set to begin on the relocation of the District's waterline at Huffmeister and Tuckerton. Mr. Homan confirmed that the District has taken the necessary preliminary steps and is ready for the project to begin.

After discussion, upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the engineer's report as presented.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee noted that the District received its February SPA check from the City of Houston in the amount of \$79,356.99.

Ms. Magee provided an update on the District's 2018 Family Day, which is to be held on June 2, 2018.

Mr. Breeding then presented a proposal from Infrastructure Rehabilitation USA, Inc. for the repair of three manholes in the amount of \$46,760.00. Mr. Breeding confirmed that Infrastructure Rehabilitation USA, Inc. has a patent on and currently is the only entity utilizing the 6800 Series Liner System being utilized to repair the manholes, thereby exempting the District from obtaining additional bids. Upon motion by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the proposal as presented.

The Board then discussed holding Sherriff's Appreciation Day at the District's administration building in June.

The Board expressed its satisfaction with the District shrimp boil held last week.

Lastly, Mr. Homan reported that he is working with the engineer and the attorney to resolve the title issue associated with a District detention pond located on property owned by Spooltech, Inc.

Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Usual Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
  - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248