

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

May 9, 2018

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, May 9, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President  
Charles W. Merritt, Vice President  
Ben A. Solis, Secretary  
Darrell A. Barroso, Assistant Secretary  
Lary J. Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District. Also present was Mr. Dennis Short, a District resident.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer input and inquiries, Mr. Short inquired as to the status of Harris County’s (the “County”) construction of the proposed drainage improvements in Tower Oaks Meadows and Barwood. Mr. Homan reported that he received an e-mail from Mr. Ross Hosket, a representative for the County, stating that the project was being studied for its impacts downstream and therefore construction has been delayed a few weeks.

2. The Board then considered the attached Order canvassing the returns of the May 5, 2018 directors election and declaring that Directors Kelley and Barroso the prevailing candidates. After discussion, upon motion by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the Order.

3. Directors Kelley and Barroso signed director qualification statements, sworn Statements of Elected Officer, and Sworn Oaths of Office in the form required by the Constitution of the State of Texas. Each of the newly elected Directors then filled out a Director Questionnaire regarding Conflicts Disclosure. With respect to the election of officers, the Board requested that the matter be placed on the next agenda.

4. The Board considered the minutes for the meeting held on April 25, 2018. One change to the minutes was suggested, and upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the minutes as amended.

5. Mr. Rosenbaum next presented the engineer's report, a copy of which is attached hereto. Mr. Rosenbaum stated that the contractor performing the relocation of a water line at Huffmeister and Tuckerton is moving quickly, and the project should be completed ahead of schedule.

The engineer also stated that bids for phases 4 and 5 of the District's sanitary sewer rehabilitation project will open on May 22, 2018.

After review, upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the engineer's report as presented.

6. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

7. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Breeding showed pictures of the repaired washout at White Oak Bayou and 13200 Oak Ledge Drive. It appears that the only remaining work to be done with respect to the project is overseeding the soil placed on top of the riprap.

Mr. Breeding presented a draft of the 2018 Consumer Confidence Report. The Board reviewed the draft report and provided several comments thereon.

Mr. Homan reported that a junior operator for the District recently gave his two-weeks' notice, and the District was working to fill that position from within the organization. The District is also looking to hire a new laborer.

Ms. Seipel then reported on a request for out-of-district service that she received. The Board discussed the matter with its consultants.

Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

8. The Board discussed the North Harris County Regional Water Authority (the "Authority"). Mr. Homan and several Directors attended the latest meeting of the Authority, at which the Authority discussed the procurement of a second auditor and the status of several of their projects.

9. With respect to the Water Users Coalition (the "Coalition"), Mr. Homan reported that the Coalition continues to attend meetings and monitor the activities of the Association of Water Board Directors ("AWBD"). The Board also discussed the upcoming summer AWBD conference.

10. The Board lastly considered items for the next Board meeting, including the rotation of officers.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Rotation of Officers

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
  - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248