

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 248

Minutes of Meeting of Board of Directors
March 14, 2018

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 248 (“District”) was held at 2727 Allen Parkway, Suite 1100, Houston, Texas 77019 on March 14, 2018 with a quorum of Directors present, as follows:

A. Richard Wilson, President
Michael D. Yancey, Vice President
Long Nguyen, Secretary
E. Paul Daigle, Jr., Director
Richard Ford, Director

and the following absent:

None.

Also present were Mr. John Moy, Mr. Jerry Homan, Mr. Patrick Newton, Mr. Greg Sissel, Ms. Pat Hall, Mr. Johnny Williams, Mr. Bob Ideus, and Mr. Wm. Scott Smith.

The meeting was called to order and declared open for such business as might regularly come before it.

1. The Board reviewed the minutes of the meeting held on February 14, 2018. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. Mr. Ideus presented the bookkeeper’s report, a copy of which is attached. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper’s report and the checks listed thereon.

3. The Board reviewed the budget for the fiscal year ending March 31, 2019. The Board requested an additional line item for Capital Expenditures. Upon motion duly made, seconded and unanimously carried, the Board approved the budget as presented.

4. Mr. Sissel presented the proposal for conducting the audit report for the fiscal year ending March 31, 2018. Upon motion duly made, seconded and unanimously carried, the Board approved the audit report as proposed.

5. Ms. Hall presented the tax assessor-collector’s report indicating that 2017 taxes are 96.5% collected. Ms. Hall anticipates the Harris County Appraisal District will be late in certifying its 2018 values due to issues with respect to Hurricane Harvey change in valuations.

6. Mr. Homan presented the operator’s report indicating that there were 728 connections within the District and water accountability was 100%. The North Harris County Regional Water Authority fee is scheduled to increase by \$0.50 and this will be reflected on the

next month's billing. The Board discussed the process for accepting credit cards online. In addition, the Board reviewed the deposits on file for District customers. The Board requested that an additional deposit be implemented and this will be considered an action item at the next month's meeting. Mr. Williams presented the detention pond maintenance report and stated that the March mowing and spring overseeding are complete. The Board reviewed a proposal for the repair of a sink hole in the White Oak Falls detention pond in the amount of \$11,928.00 as a fixed price which the Board unanimously approved. However, the Board requested additional detail on the quotes. In addition, the Board requested the District's operator to accompany the detention pond maintenance contractor to verify the limits of the sink hole. The operator then submitted a list of delinquent accounts to the Board for termination of utility service and stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. The operator noted that the accounts listed have neither attended the Board meeting nor contacted the operator's office or the District to contest or explain the charges. Accordingly, utility service to said accounts was authorized to be terminated pursuant to the provisions of the District's Rate Order.

7. Mr. John Moy introduced Patrick Newton who will be assisting with representing LJA Engineering on the District. The engineer has provided comments on the new La Quinta Hotel. Pay Estimate No. 2 and final for the White Oak Springs commercial tract has been approved. With respect to the sanitary sewer repairs, there is the need to complete a major point repair in the system due to a collapsed line. The Board requested various alternatives to repairing the line to lower the cost of the repair. The Board noted that there is a possibility of new development at the Triangle tract.

8. The Board noted that all candidates for the May 5, 2018 directors election are unopposed. Accordingly, the Board authorized the cancelation of the election.

9. The Board noted that henceforth the Board meetings will begin at 11:30 a.m.

There being no further business to come before the Board, the meeting was adjourned.

Secretary