

## **HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors

April 11, 2018

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, April 11, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President  
Charles W. Merritt, Vice President  
Ben A. Solis, Secretary  
Darrell A. Barroso, Assistant Secretary  
Lary J. Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District. Also present were Betty Boren Avery, Mohammad Khan, Kashif Ali, Leonard Clooney, Karla Clooney, Melissa Rowell, James Yamada, Marnella Ward, Veronica Brown, Kim Ibarra, David Hetzel, Nancy Hetzel, Dale Slough, Nicolas Martinez, Marlene Martinez, Marlene Lobbrecht, Rosie Solis, and Susan Kennie.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.

2. The Board then considered an Interlocal Cooperation Agreement by and Between Harris County, Harris County Flood Control District, and Harris County Fresh Water Supply District No. 61 for the construction of drainage improvements in Tower Oaks Meadows and Barwood and the repair of the washout at White Oak Bayou and 13200 Oak Ledge Drive. The Board discussed the potential benefits to the community if the District contributes towards the cost of the project. The Board answered several questions from residents in attendance. After a thorough discussion, upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board voted to approve and execute the interlocal agreement as presented. Being that there were no representatives from Harris County or Harris County Flood Control present at the meeting to accept the signed originals of the agreement, the attorney confirmed that she would promptly send copies of the agreement to Harris County and Harris County Flood Control.

3. The Board considered the minutes for the meeting held on March 28, 2018. Upon motion made by Director Merritt, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as presented.

4. Mr. Rosenbaum next presented the engineer's report, a copy of which is attached hereto. Mr. Rosenbaum requested authorization to advertise for bids for the relocation of a water line at Huffmeister and Tuckerton. Upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the request as presented.

After review, upon motion made by Director Merritt, seconded by Director Barroso, and unanimously carried, the Board approved the engineer's report as presented.

5. The Board welcomed Mr. Khan and Mr. Ali, who addressed the Board regarding the District's interest in annexing and providing water and sanitary sewer service to property located at 11107 Jones Road, which their group intends to develop as a series of small office buildings. The District's consultants discussed the requirements for service, specifically that the property be platted and that the necessary approvals be obtained from Harris County and the City of Houston. The Board asked Mr. Khan and Mr. Ali several questions about the project. Based on that discussion, upon motion made by Director Cangelose, seconded by Director Barroso, and unanimously carried, the Board agreed to annexation of the property subject to compliance with the District's requirements for service. Upon motion made by Director Merritt, seconded by Director Solis, and unanimously approved, the Board also approved issuance of a utility commitment and annexation letter. Mr. Khan and Mr. Ali thanked the Board for their time and left the meeting.

6. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

7. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Breeding stated the District held its preconstruction meeting for the construction of facilities needed to serve the West End Lumber tract.

Mr. Breeding also gave an update on the deterioration of several manholes at the Hastings Green wastewater treatment plant. Mr. Breeding showed photographs of a manhole that is in the process of being repaired, with the first step being application of a cementitious layer. Mr. Breeding and Mr. Homan stated that they will be bringing the proposed cost for the installation of a fiberglass liner in the manholes to a future meeting.

Mr. Breeding reported that the draft of the 2018 Consumer Confidence Report is nearing completion.

Mr. Homan presented a request for payment in the amount of \$67,557.82 from Harris County Municipal Utility District No. 248 ("MUD No. 248") for the District's pro rata share of the cost to repair manholes associated with a sewer line jointly owned by the District and MUD No. 248. After discussion, upon motion made by Director Barroso, seconded by Director Solis, and unanimously carried, the Board approved the payment request as presented.

Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

8. The Board briefly discussed the North Harris County Regional Water Authority (the “Authority”). Mr. Homan and several Directors attended the latest meeting of the Authority, at which the Authority discussed the use of reclaimed water to irrigate several nearby golf courses.

9. With respect to the Water Users Coalition (the “Coalition”), Mr. Homan reported that the Coalition continues to attend meetings and monitor the activities of the Association of Water Board Directors (“AWBD”). Mr. Homan also reminded the Board about the AWBD spring breakfast.

10. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Usual Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
  - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248