

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61**

Minutes of Meeting of Board of Directors  
January 10, 2018

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, January 10, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President  
Charles W. Merritt, Vice President  
Ben A. Solis, Secretary  
Darrell A. Barroso, Assistant Secretary  
Lary J. Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on December 20, 2017. One suggestion to the minutes was made, and upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the minutes as amended.
3. Mr. Rosenbaum next presented the engineer’s report, a copy of which is attached hereto. With respect to the U.S. 290 water relocation project, Mr. Rosenbaum stated that the preconstruction meeting with Vaca Underground Utilities, Inc. is scheduled for January 11, 2018.

Mr. Rosenbaum then presented and recommended payment of Pay Application No. 4 from Houston North Pole Line in the amount of \$110,283.53 for their work in connection with the current sanitary sewer rehabilitation project.

Upon motion made by Director Solis, seconded by Director Merritt, and unanimously carried, the Board approved the pay application and engineer’s report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Homan reviewed the 2018 calendar with the Board.

The Board also discussed the upcoming mid-winter AWBD conference to be held in Dallas later this month. Ms. Magee confirmed the Directors' car and hotel reservations.

Mr. Breeding reported that there continues to be significant development and construction in the District.

Mr. Homan stated that he looked into the costs associated with and feasibility of the construction of a portion of sidewalk along Wortham Boulevard in front of a District plant, as recently requested by a District resident. Mr. Homan stated that the sidewalk project can be done at a reasonable cost. The Board agreed to go forward with the project.

Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

6. The Board then considered the issuance of a utility commitment letter for a dental office located at N. Eldridge Parkway and Wortham Falls Boulevard. The attorney confirmed that, according to the engineer, the District has the capacity to serve the proposed development on this tract. Upon motion by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved the utility commitment letter as presented.

7. The Board briefly discussed the North Harris County Regional Water Authority (the "Authority"). Mr. Homan and several Directors attended the latest meeting of the Authority, at which the Authority discussed the upcoming meeting to address the Authority's budget for the next 7 to 10 years.

8. With respect to the Water Users Coalition (the "Coalition"), Mr. Homan reported that the Coalition recently had an advisory council meeting to discuss a variety of issues. The meeting was well-attended.

9. The Board lastly considered items for the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary

Short Term Action Items

1. Usual Business

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
  - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248