

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

August 9, 2017

The Board of Directors ("Board") of Harris County Fresh Water Supply District No. 61 ("District") met at the Board's regular meeting place on Wednesday, August 9, 2017 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President
Charles W. Merritt, Vice President
Ben A. Solis, Secretary
Darrell A. Barroso, Assistant Secretary
Lary J. Cangelose, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District. Also present was Ms. Shannon Paige, a District resident.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer input and inquiries, Ms. Paige raised the question as to whether the Board would consider placing pet waste disposal bags near some of the District's detention ponds. The Board thanked Ms. Paige for the inquiry and moved to the next agenda item.

2. The Board considered the minutes for the meeting held on July 26, 2017. Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Rosenbaum next presented the engineer's report, a copy of which is attached hereto. He reported that the District has received its wastewater discharge permit for the Barwood wastewater treatment plant, which does not expire until March of 2022. Upon motion made by Director Barroso, seconded by Director Cangelose, and unanimously carried, the Board approved the engineer's report as presented.

4. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

5. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Homan reported that Houston North Pole Line, the contractor for phase 3 of the sanitary sewer rehabilitation project, is set to begin construction on August 14, 2017. He also confirmed that the contractor issued notices of construction to the effected homeowners through U.S. mail and door hangers.

Mr. Breeding reported on the construction activities within the District, including along F.M. 1960 West and U.S. 290.

Mr. Homan also updated the Board on the District projects scheduled to begin this fall, including construction of the water main under U.S. 290 and the West End Lumber project. He also stated that Harris County Municipal Utility District No. 248 ("MUD 248") recently completed the televising of a sanitary sewer trunkline shared with the District. Upon review of the line, MUD 248 will assess whether repairs need to be made, with such repair costs to be shared by MUD 248 and the District.

6. The Board discussed the retirement plans offered by the Texas County and District Retirement System ("TCDRS"). Director Merritt asked several questions regarding the District's contribution to the plan as it relates to the percentage of payroll projected by the TCERS. After some discussion, the Board decided to table the matter and requested that a representative from the TCERS attend.

7. The Board briefly discussed the North Harris County Regional Water Authority (the "Authority"). Mr. Homan and several directors attended the latest meeting of the Authority, at which the Authority discussed its financials and various upcoming projects.

8. With respect to the Water Users Coalition (the "Coalition"), Mr. Homan reported that the Coalition continues to engage in networking activities.

9. The Board lastly considered items for the next Board meeting, including discussion of the District's retirement plan options and a utility commitment letter for a proposed development at Huffmeister Road and White Oak Landing.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Discussion of Retirement Plan Options
2. Utility Commitment for Huffmeister Road and White Oak Landing

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248