

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

June 21, 2017

The Board of Directors (the “Board”) of Harris County Fresh Water Supply District No. 61 (the “District”) met at the Board’s regular meeting place on Wednesday, June 21, 2017 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Mike Kelley, President
Charles W. Merritt, Vice President
Ben A. Solis, Secretary
Lary J. Cangelose, Treasurer

and the following were absent:

Darrell A. Barroso, Assistant Secretary.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer inquiries and input, Ms. Magee reported that the water disconnections for the month had been made. There were 66 disconnects in the District and 9 disconnects in Harris County Municipal Utility District No. 248.

2. The Board next considered the minutes for the meeting held on June 14, 2017. Several changes to the minutes were suggested. Upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved the minutes as amended.

3. Mr. Rosenbaum then presented the engineer’s report, a copy of which is attached hereto. He discussed the recent results of the well-performance tests conducted on the District’s wells. For the majority of the wells, both the static and pumping levels have risen when compared to historical levels. Mr. Rosenbaum also reported that the wells are producing good flow rates.

He also reported that the pre-bid meeting for Phase 3 of the District’s sanitary sewer rehabilitation project was very well-attended.

Upon motion made by Director Cangelose, seconded by Director Solis, and unanimously carried, the Board approved the engineer’s report as presented.

4. With respect to status of the Series 2017 bonds, Ms. Seipel reported that the District received approval from the Texas Attorney General's office, and the transaction is set to close on June 22, 2017.

5. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Cangelose, and unanimously carried, the Board approved payment of the general fund bills as presented.

6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee confirmed the directors' reservations for the upcoming Association of Water Board Directors conference in Corpus Christi, Texas.

Mr. Homan then presented a draft letter to Mr. Ross Hosket with the Harris County Engineering Department regarding the cost-sharing proposal he presented at the District's June 14, 2017 meeting. After discussion, the Board decided to table the matter for further discussion at the next meeting.

After further discussion, upon motion made by Director Solis, seconded by Director Cangelose, and unanimously carried, the Board approved the management report as presented.

7. The Board considered items for the next Board meeting, including discussion of the retirement plans offered by Texas County and District Retirement System.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Discuss Retirement Plans Offered by Texas County and District Retirement System

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248