

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

April 12, 2017

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, April 12, 2017 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Lary J. Cangelose, President
Mike Kelley, Vice President
Charles W. Merritt, Secretary
Ben A. Solis, Assistant Secretary
Darrell A. Barroso, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Johnny Williams, from Champions Hydro-Lawn, and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Under customer input and inquiries, Mr. Homan read a note received from a District customer complimenting the District’s staff on promptly and effectively addressing a problem the customer was experiencing.

2. The Board considered the minutes for the meeting held on March 22, 2017. Upon motion made by Director Kelley, seconded by Director Barroso, and unanimously carried, the Board approved the minutes as presented.

3. Mr. Williams presented a report on the activities of Champions Hydro-Lawn and the status of the District’s detention ponds and other drainage facilities. The Board expressed their satisfaction with the work that has been and is being done. At the conclusion of his presentation, Mr. Williams thanked the Board for their time and left the meeting

4. There was no engineer’s report for consideration by the Board.

5. The Board then considered the utility commitment letter for the 8.3-acre development at Huffmeister Road and Birdcall Lane. The attorney confirmed that, according to the engineer, the District has the capacity to serve this development. Upon motion by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved the utility commitment letter as presented.

6. With respect to the upcoming bond election, Ms. Seipel presented a contract with Harris County for the rental of voting machines. Upon motion made by Director Barroso, seconded by Director Merritt, and unanimously carried, the Board approved the contract as presented.

7. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

8. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Ms. Magee presented a list of long-standing delinquent water accounts and requested permission to send the accounts to collections. Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the transfer of such accounts to collections.

Mr. Homan also reported that they are still in the process of obtaining estimates for the cost of televising the District's lines in order to assess whether any repair work is needed. Mr. Homan will bring those estimates for consideration by the Board.

In furtherance of the review and evaluation of the District's employee retirement benefits, Mr. Homan reported that he has been in contact with Texas County and District Retirement System regarding the retirement services they provide. Mr. Homan asked whether the Board is interested in hearing a presentation from a representative of the company, and the Board confirmed that they are. Accordingly, Mr. Homan stated that he will attempt to schedule the presentation for 6:30 p.m. on May 10, 2017.

Mr. Homan stated that the District's annual family day is scheduled for May 20, 2017 at Space Center Houston. The District's Christmas party is set to be held on December 9, 2017 at Campioni.

Ms. Magee briefly discussed whether any of the directors would like to attend the AWBD spring membership breakfast.

Upon motion made by Director Solis, seconded by Director Merritt, and unanimously carried, the Board approved the management report as presented.

9. The Board briefly discussed the North Harris County Regional Water Authority (the "Authority"). Mr. Homan and several directors attended the latest meeting of the Authority, at which the Authority discussed the publication of certain informational materials.

10. With respect to the Water Users Coalition (the "Coalition"), Mr. Homan stated that he attended the latest meeting of the Board of Trustees for AWBD. Mr. Homan reported on the events that transpired at that meeting.

11. The Board considered items for the next Board meeting, including the approval of the preliminary official statement and the notice of sale for the District's pending bond sale.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Series 2017 Bond Sale

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248