

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

March 8, 2017

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, March 8, 2017 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Lary J. Cangelose, President
Mike Kelley, Vice President
Charles W. Merritt, Secretary
Ben A. Solis, Assistant Secretary
Darrell A. Barroso, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Ms. Kim Courte, insurance agent for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on February 22, 2017. Upon motion made by Director Barroso, seconded by Director Kelley, and unanimously carried, the Board approved the minutes as presented.
3. There was no engineer’s report for consideration by the Board.
4. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.
5. Ms. Courte presented a proposal from Arthur J. Gallagher & Co. for the renewal of the District’s insurance. She noted that the insurance premium was being reduced by approximately 12% as a result of the District’s good claim history and a slight reduction in value of the District’s assets. Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the insurance proposal as presented.
6. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Breeding reported that he is working with the Texas Commission on Environmental Quality to take the final steps needed to close out the District’s Supplemental Environmental Project at the Hastings Green wastewater treatment plant.

Mr. Homan reported that representatives from the Biolife Plasma development have reached out to the District regarding the conveyance of a gas line easement across District property needed to serve their tract. Mr. Homan stated that the matter would be on next week's agenda.

Ms. Magee briefly discussed the Board's hotel accommodations for the upcoming summer AWBD conference.

Upon motion made by Director Solis, seconded by Director Kelley, and unanimously carried, the Board approved the management report as presented.

7. The Board briefly discussed the North Harris County Regional Water Authority (the "Authority"). Mr. Homan and several directors attended the latest meeting of the Authority, at which the Authority discussed its pending projects.

8. With respect to the Water Users Coalition (the "Coalition"), Mr. Homan stated that he attended the latest meeting of the Board of Trustees for AWBD. Mr. Homan reported on the events that transpired at that meeting.

9. The Board considered items for the next Board meeting, including the gas line easement for the Biolife Plasma development and discussion of certain arbitrage analysis.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. Arbitrage Analysis
2. Gas Line Easement for Biolife Plasma development

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248