

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61

Minutes of Meeting of Board of Directors

February 8, 2017

The Board of Directors (“Board”) of Harris County Fresh Water Supply District No. 61 (“District”) met at the Board’s regular meeting place on Wednesday, February 8, 2017 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Lary J. Cangelose, President
Mike Kelley, Vice President
Charles W. Merritt, Secretary
Ben A. Solis, Assistant Secretary
Darrell A. Barroso, Treasurer

and the following were absent:

None.

Also present were Mr. Jerry Homan, general manager for the District; Mr. Brian Breeding, assistant general manager for the District; Ms. Pam Magee, office manager for the District; Mr. Bill Rosenbaum, engineer for the District; and Ms. Jennifer Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. There were no customer inquiries or input for consideration.
2. The Board considered the minutes for the meeting held on January 25, 2017. Upon motion made by Director Barroso, seconded by Director Kelley, and unanimously carried, the Board approved the minutes as presented.
3. Mr. Rosenbaum presented the engineer’s report, a copy of which is attached hereto. Mr. Rosenbaum discussed the possible construction of a sanitary sewer line that would be used to serve Tracts 19E and 32 within the District. Mr. Rosenbaum estimated that the cost for such line would be approximately \$100,000 and reminded the Board that such project has been included in the District’s pending bond application. After discussion, upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board authorized the engineer to begin the design and survey work necessary for the line.

Mr. Rosenbaum then reported that he recently met with the owner of the Keystone Carpets development regarding annexation of the tract into the District. The engineer invited the owner to come before the Board and present his proposal for annexation.

Upon motion by Director Kelley, seconded by Director Merritt, and unanimously carried, the Board approved the engineer’s report as presented.

4. Having discussed the proposed sanitary sewer line needed to serve Tracts 19E and 32 under the engineer’s report, the Board continued to the next agenda item.

5. The Board then considered utility commitment letters for the West End Lumber Development and the tract located at Cypress N. Houston Road and N. Eldridge Parkway. The engineer confirmed that the District has the capacity to serve these tracts. Upon motion by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the utility commitment letters as presented.

6. Ms. Seipel discussed holding a bond election in May of this year in light of the fact that the District will be using all of its remaining bond authorization with the issuance of its Series 2017 bonds. The Board discussed whether to contract with the County to run its election but decided against it. After further discussion, it was agreed that an order calling the bond election should be placed on the next agenda.

7. The Board considered payment of the general fund bills. After review, upon motion made by Director Merritt, seconded by Director Solis, and unanimously carried, the Board approved payment of the general fund bills as presented.

8. Ms. Magee, Mr. Homan, and Mr. Breeding presented the management report. Mr. Homan reported that the air header project at the Hastings Green wastewater treatment plant is almost completed.

Mr. Homan also stated that in order to immediately provide water to the West End Lumber Development, it would be necessary for the District to install a temporary water meter. Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried the Board authorized the installation of a temporary water meter to serve the site.

Upon motion made by Director Solis, seconded by Director Barroso, and unanimously carried, the Board approved the management report as presented.

9. The Board briefly discussed the North Harris County Regional Water Authority (the "Authority"). Mr. Homan and several directors attended the latest meeting of the Authority, at which the Authority continued its discussion regarding entering its facilities into a geographic information system or GIS.

10. With respect to the Water Users Coalition (the "Coalition"), Mr. Homan reported that at the recent AWBD conference the Coalition's advisory council received over 400 signatures on the resolution affirming AWBD's legislative principle no. 10. Mr. Homan reported that he turned over the signed resolutions to representatives for the AWBD and would continue to work with them in furtherance of other important matters.

11. The Board considered items for the next Board meeting, including the order calling bond election.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

Short Term Action Items

1. 2017 Bond Election

Long Term Action Items

1. 222 Rate Analysis for Wastewater Usage
2. Plans for use of SPA Funds
 - a. Walking Trails and Other Facilities
3. Trunk Line Repair - Complete; Discussion of Costs with MUD 222 and MUD 248